

# Job Opportunity

June 09, 2006

With CDA  
it's not just  
another job  
it's a career!

## DUTY STATEMENT

Please refer to  
CDA8 #0506-640-011  
on your application.

Applications will be  
accepted until FILLED.

All applications will be  
screened and only the  
most qualified will be  
interviewed

E-mail your application  
and resume to:  
**careers@aging.ca.gov**  
or  
for more information go  
online to:  
**[http://www.aging.ca.gov/  
html/jobs/  
career\\_opportunities.html](http://www.aging.ca.gov/html/jobs/career_opportunities.html)**  
or  
mail your information to the  
address below:

**CALIFORNIA DEPARTMENT  
OF AGING  
HUMAN RESOURCES**

1300 National Drive,  
Ste 200  
Sacramento, CA 95834  
TDD 1-800-735-2929  
(916) 419-7525  
(916) 928-2269



**APPLY NOW  
CLICK HERE!**

## Supervising Governmental Auditor I

Permanent Full-Time Position  
Salary: \$4,746.00 - \$5,726.00

Make a difference! Join the CDA Team working  
with programs that serve older Californians, family  
caregivers and adults with disabilities.

Here is a great opportunity for someone with  
strong leadership, communication and fiscal skills  
to manage a statewide audit program for aging  
and adult services under the Older Americans and  
the Older Californians Acts.

### PROGRAM:

Under the general direction of the Deputy Director, Administration Division, the Audit Branch Manager (SGA I) has responsibility for planning and directing fiscal and compliance audits of 33 Area Agencies on Aging (AAAs) and 35 Multipurpose Senior Services Programs statewide that receive state and federal funds through four separate grants to provide a broad range of home-and community-based services to California's seniors.

### DUTIES INCLUDE BUT ARE NOT LIMITED TO:

- Direct the development of annual work plans and resolution of audits performed by independent audit firms.
- Review and approves proposed audit and travel schedules prepared by senior auditors; develop and monitor annual branch budget.
- Oversee agency audit risk analyses and methodology and ensure efficiency and economy in use of CDA resources.
- Review work papers and reports and ensure uniform application of auditing procedures and standards and proper application of laws and CDA policies.
- Monitor changes in federal and state law and regulations; direct implementation of needed changes in audit procedures and techniques to comply.
- Provide technical assistance and training to grantee staff throughout the state and advise CDA management and executive staff regarding AAA fiscal and compliance issues.

### WHO MAY APPLY:

Applicants currently at the Supervising Governmental Auditor I level or who have eligibility for appointment or transfer to this classification. Priority consideration will be given to employees currently on a SROA list or employed by a department which has been declared by DPA to have surplus employees.

The California Department of Aging is committed to providing equal opportunity to all regardless of race, color, creed, national origins, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

